



Yolo Superior Court

1000 Main Street

Woodland, CA

Information Services Internship Opportunity

The Yolo Superior Court is offering an unpaid internship opportunity for college level students interested in information systems / information technology.

Learning Opportunities

- Hands-on work experience in a professional setting
- To work independently as well as part of team
- Technology exposure may include but is not limited to the following:
 - Microsoft Active Directory Network
 - Cisco Network Infrastructure
 - VOIP telephony
 - First-level helpdesk support
- Assignments may include but are not limited to the following:
 - Deploy and troubleshoot user desktops
 - Assist with cloning of Microsoft Window 7 systems
 - Setup computers and/or other related peripherals
 - Proper workstation cable management
 - Deploy and troubleshoot network printers
 - Deploy and troubleshoot Cisco VOIP phones
 - Help maintain internal asset management system

Preferred Qualifications

- Formal knowledge of computer components and printers
 - Formal knowledge of Microsoft Windows networks
 - Problem Solving skills
 - Energetic and enthusiastic personality
 - Team player
 - Ability to work under minimal supervision
 - Certifications preferred but not required
-

Length of Internship: 10-12 weeks, minimum of 10 hours per week (up to 40)

Court Hours of Operation: Monday through Friday, 8:00 a.m. to 5:00 p.m.

Upon an internship offer, Court Interns will be required to pass a California DOJ background check and a drug screen before starting the internship at Yolo Superior Court. Light lifting may be required. A valid California Driver's License may be required.

TO APPLY: Submit a completed Yolo Superior Court application form available at www.yolo.courts.ca.gov. Resumes & Cover Letters may also be included. For more information email humanresources@yolo.courts.ca.gov call 530-406-6881
